Settings for Preventing Zoom-Bombing

What is Zoom-bombing?

Zoom-bombing is the term for when individuals "gate-crash" Zoom meetings. These uninvited guests share their screens to bombard real attendees with disturbing pornographic and/or violent imagery or use audio to verbally insult or harass other guests. Most of these are perpetrated via publicly available Zoom links. Here are ways to protect you and your guests.

Zoom meeting privacy options:

Zoom offers lots of options to keep your meetings secure and to prevent unwanted guests from interrupting your meetings. Of course, you'll need to balance usability and the security controls you add.

For the most part, the most effective ways of keeping interlopers out of your meeting:

- Don't publish a public link to your event on the web or social media;
- Avoid using your Personal Meeting ID (**PMI**) to host events. Your PMI is essentially one continuous meeting and people can pop in and out all the time. Learn about meeting IDs and how to generate a random meeting ID by using Zoom's "schedule" feature;
- Require participants to enter a password to enter the meeting: https://support.zoom.us/hc/en-us/articles/360033559832-Meeting-and-Webinar-Passwords-.

Manage participants

- Use the Waiting Room to keep unwanted guests out. As the meeting organizer, you'll have to admit people to the meeting as they attempt to join.
- Restrict screen sharing: using the host controls at the bottom, click the arrow next to Share Screen and then Advanced Sharing Options. Under "Who can share?" choose "Only Host" and close the window. You can also lock the Screen Share by default for all your meetings in your web settings.
- Remove unwanted or disruptive participants: From that Participants menu, mouse over a participant's name, and several options will appear, including Remove. Click that to kick someone out of the meeting.
- Do not allow removed participants to rejoin: By default, when you do remove someone, they can't rejoin the meeting.
- Put 'em on hold: You can put everyone else on hold, and the attendees' video and audio connections will be disabled momentarily. Click on someone's video thumbnail and select Start Attendee On Hold to activate this feature. Click Take Off Hold in the Participants list when you're ready to have them back.
- Disable video: Hosts can turn someone's video off. This will allow hosts to block unwanted, distracting, or inappropriate gestures on video or for that time your friend's inside pocket is the star of the show.

- [Mute participants:](#) Hosts can mute/unmute individual participants or all of them at once. Hosts can block unwanted, distracting, or inappropriate noise from other participants. You can also enable Mute Upon Entry in your settings to keep the clamor at bay in large meetings.